



## **Code of Conduct: Parents/Carers and Other Visitors to School**

At Vicarage Primary School we are proud to have supportive and friendly parents.

Our parents recognise that educating children is a process that involves partnership between home and school and understand the importance of a good working relationship to equip children with the necessary skills for later life. For these reasons we welcome and encourage parents/carers to participate fully in the life of our school.

The purpose of this code of conduct is to provide a reminder to all parents and visitors to our school about expected conduct so that we can work together to ensure a safe and positive school environment for our children.

We ask that parents respect the professional judgements made by staff. Parents who disapprove of professional decisions and school management policies have the choice of either discussing and understanding issues raised, making a complaint following the Complaints Policy or placing their child in another school should they totally disagree with our procedures.

Whilst disrespectful behaviour from parents is very rare, we need to have a code of conduct in place to safeguard children and staff. Therefore, we ask that parents give all members of staff the same level of respect as staff give to them.

We expect parents and carers to show respect and concern for others by:

- Supporting the ethos of our school by setting a good example in their own speech and behaviour towards all members of the school community, including staff and other parents;
- Working together with school staff for the benefit of children. This includes approaching the school to resolve any issues of concern and to discuss and clarify specific events in order to bring about a positive solution;
- Please note that all emails to the school will be responded to within 48 hours. If you have an urgent matter that requires immediate attention, it is best to phone the school office.

- Correcting own child's behaviour, especially in public where it could otherwise lead to conflict, aggressive or unsafe behaviour for themselves and others;
- Respecting the school environment, including keeping the school tidy by not littering;
- Following the parking rules and doing the right thing when delivering and collecting children from school. This includes not parking on double yellow lines or other restricted parking areas;
- Bringing children to school on time and collecting them on time at the end of the school day.
- Wear appropriate clothing and footwear when on the school premises. Revealing items of clothing, nightwear including pyjamas and dressing gowns are not acceptable.

In order to support a peaceful and safe school environment, the school cannot tolerate:-

- Disruptive behaviour which interferes with the operation of a classroom, an office area or any other part of the school grounds;
- Using loud and/or offensive language;
- The use of verbal aggression or threatening harm to another adult or child. This includes physical punishment against your own child on school premises. (Some actions may constitute an assault with legal consequences);
- Damaging or destroying school property;
- Sending abusive or threatening emails, phone or social media messages;
- Smoking, consumption of illegal substances or accessing the school site whilst intoxicated.

The above behaviours on school premises will be reported to the appropriate authorities, and governors may prohibit an offending adult from entering the school grounds to safeguard our school community.

We hope you will support us with this code of conduct and ensure we continue to have a strong and positive working relationship throughout the time your child is with us at Vicarage Primary School.