

NEWSLETTER



MARCH 2022

Be the best you can be

Excellence Resilience Respect

Attendance Celebration

190 days 100% Excellent	183 days 96% Off to a flying start	179 days 94% Cause for concern	175 days 92% Action required	Over 18 days absence Less than 90% Persistent Absence
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The class with the highest attendance this term in each Year group are:

Reception – RK- 97% **Year 1** – 1S-97% **Year 2** - 2K-97%

Year 3- 3H – 96% **Year 4**- 4G – 97% **Year 5** – 5R - 97% **Year 6** – 6B - 98%

Well done to all the children in these classes.

Attendance Matters

Once a child is registered at a school, the law states that parents must ensure their child attends school every day and on time.

Children are only allowed to miss school if

- They are unwell
- They are attending an appointment that cannot be re-arranged outside of school hours

Only in very exceptional circumstances can parents write to the Head Teacher and request leave during term time. The Head Teacher will consider the application carefully and look at:

- The reasons why the parent needs to take their child out of school
- The number of days the child will be absent from school
- The child's attendance record, including previous absences
- The effect on the child's education

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Parents must complete a form which can be obtained from the school office, giving the school at least 10 working days to respond. Please note, we request that parents do not book any flights or make travel arrangements before they receive a response from the school.

Penalty Notices and Fines

If a parent takes their child out of school without permission, they may receive a penalty notice from the Local Authority.

Penalty fine

£60 per parent for each child - if paid within 21 days

£120 per parent for each child - if not paid within 21 days but paid within 28 days

Non-payment of a fine can result in court proceedings

The school has an Attendance Lead, Mrs Dennett, and an Attendance/Admissions officer, Mrs Ali. If you have any queries related to attendance, please do not hesitate to contact them by phone (020 8472 1010), email (attendance@vicarage.newham.sch.uk) or in person in the playground.



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An A-Z of School Attendance - A Guide for Parents/Carers

- A. **Appointments** - Please try to arrange appointments outside of school hours. If in school time please bring your appointment card to the school office.
- B. **Being Bullied?** - Please don't keep your child off school. There are many people at school that are trained and want to help so please speak to someone.
- C. **Casual Absence** - This means that children are being kept off school when they don't need to be. For example: to go shopping for birthday presents or clothes.
- D. **Discuss** - Discuss any problems you have with a member of staff.
- E. **Encourage** - Encourage your child to take part in after school clubs, or come to Breakfast Club. It allows them to experience new activities and make new friends.
- F. **Friendships** - Friendships at school can stay with your child for the rest of their life. Days off school make it harder for your child to fit back into friendship groups.
- G. **Good Attendance** - This is the secret to your child's success. Good attendance is anything above 96%
- H. **Happy Times** - Schools days can be the best time of your child's life. Don't let them miss out.
- I. **INSET** - These are teacher training days. Your child is not at school on these days so please find out when they are. Be aware that different schools have different INSET days so don't assume these will be the same for children at different schools.
- J. **Jump for Joy!** - Celebrate your child's achievements when they are rewarded for good attendance at school.
- K. **Keep Fit** - A healthy lifestyle means a healthy mind. A nutritious breakfast will give your child the energy they need for the rest of the day. Drinking plenty of water helps concentration too!
- L. **Lateness** - Being late disrupts teaching and learning. At Vicarage, we have a soft start from 8.45am. Arriving to school on time will set them up for the day.
- M. **Missed Minutes** - As little as 15 minutes late every day is equal to two weeks of lost learning per academic year.

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- N. **New Starters** - It is important to get children into good patterns of attendance from an early age so these can be carried through into later life.
- O. **Opportunities** - It is not all Maths, English and Science. School is about learning how to be good citizens and treating others with respect and kindness.
- P. **Praise** - Always look for the 'positives' in testing situation rather than the 'negatives'. Have a system at home to reward and praise positive behaviour.
- Q. **Question** - Ask your child about their work and how their day has been.
- R. **Ring!** - Ring the school (if you do not have access to ParentMail) as soon as you know your child is going to be absent or late. If we do not receive this information, we will contact you.
- S. **SATs** - These are very important tests taken in Year 2 and Year 6. Absence leading up to or during this time puts your child at a significant disadvantage.
- T. **Term Time Holidays** - Children are out of school 175 days of the year, so there are plenty of days to take a holiday. Holidays during term time can cause your child to fall behind with their progress and attainment.
- U. **Unauthorised Absence** - This means that the school won't authorise the time your child has been away from school.
- V. **Volunteer** - Help other parents you know if they are struggling to get their child into school on time.
- W. **Website** - Check our website for information on school closure dates and information on what is going on at school at www.vicarage.newham.sch.uk.
- X. **Xxxx** - Show your child love and encouragement.
- Y. **You** - You are legally responsible for ensuring your child attends school. Your child will thank you one day for encouraging them to attend school and do well.
- Z. **Zzz** - Early bedtimes make for early mornings and a better start to the school day.

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Dates for your diary

Week beginning 28th March - World Autism Acceptance Week

Friday 1st April - Wear something Blue for Autism Acceptance Week

Monday 4th April - Monday 18th April - Easter Holidays

Tuesday 19th April - All pupils return to school (Term 5)

Monday 2nd May - Bank Holiday - School closed

Parents Evening

Nursery - Monday 16th May - All day

Reception, KS1 & KS2 - Monday 16th May - 3:30pm-6pm

- Tuesday 17th May - 3:30pm- 4:30pm

On behalf of myself and the staff at Vicarage, I would like to wish all our families an enjoyable and restful Spring break. To those families beginning the holy month of fasting, we wish you Ramadan Mubarak. For those who are celebrating, have a Happy Easter.

**Ms S Khan
Head Teacher**



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